

Internship Opportunity
Academic Planning Intern

Reporting to: Head of Training

Location: Islamabad

No. of Positions: 1

Teach For Pakistan is a national non-profit organization committed to creating a powerful social movement for equity and excellence in education. We enable Pakistan's best young talent to teach for two years in underserved communities and drive systemic change in education throughout their lives. Teach For Pakistan envisions the day when every child in Pakistan will participate in an education that nurtures them to become loving, thinking, and engaged citizens.

The Role

Each year, Teach For Pakistan runs a six-week pre-service Training Institute in Islamabad. The purpose of the Institute is to prepare Fellows to drive significant academic gains for their students and take on full-time teaching responsibilities starting in August. In addition, the Institute supports Fellows in beginning their leadership development and community engagement journeys during the Fellowship. The Institute team works closely with multiple stakeholders to ensure that newly recruited Fellows are set up for success and can begin their placements with strong foundational preparation.

This is a full-time, in-person, contractual role for the duration of seven weeks, i.e., from 29th June 2026 to 13th August 2026. As an Academic Planning Intern, you will work closely with the Institute team, which is responsible for planning and executing the Training Institute, as well as developing training content and resources. In this role, you will:

- Attend all training sessions to extract and document key learnings;
- Support the Institute team to ensure the smooth execution of all the sessions and activities;
- Manage day-to-day operations at training schools;
- Support the development and management of training material and other resources.

The Ideal Candidate is a self-starter who thrives in a high-stakes, fast-paced environment, seeks learning experiences, and is deeply committed to social change.

Qualifications & Competencies

- Enrollment in the third or final year of undergraduate studies at an accredited university in Pakistan or abroad. Fresh graduates are also encouraged to apply
- Excellent written and verbal communication skills in individual and group settings
- Excellent critical thinking and problem-solving skills
- Strong organizational, planning, and time management skills
- Professional attitude with a keenness to learn new things
- Adaptability to work in diverse, fast-paced situations and circumstances

Stipend: The intern will be eligible for a monthly stipend to cover minor expenses.

How to apply: Submit your application by filling out the form by **15th May 2026**. Since we will be hiring on an ongoing basis, the applications sent in earlier will have a higher chance of selection.

Form link: <https://forms.gle/K3HAuvby2HjgL5Yr9>

We strongly encourage you to learn more about us at www.iteachforpakistan.org and our social media pages before applying.
